



Profiling and action planning

Develop vocational profiling and action planning to achieve an individualised and successful journey into work for clients

Group booking options:

Delivery:
Face-to-face
Remote

Participants:
8 to 12
8 to 12

Duration:
Full day
5 hours (over two sessions)

Ensure advisors make the most of profiling appointments

Make profiling holistic, person-centred and collaborative

More successful job-matching, with improved sustainability

Help advisors deal with clients confidently, providing effective action plans

Help individuals find sustainable paid employment by ensuring the support you offer is individualised and inclusive, enabling them to find a job which suits their skills, needs and circumstances.

Vocational profiling can achieve the best possible match between the individual's skills and support needs, and the requirements of the job and employer.

What you'll learn

- Ensuring appointments are positive and productive
- Understanding the aims, challenges and benefits of a vocational profile
- Motivational interviewing techniques and how to apply them
- Identifying tools available during profiling
- What to consider when profiling clients with a range of disabilities
- Identifying potential solutions and adjustments for individuals with barriers
- Building a resource kit to further identify other sources of support and advice
- SMART and effective action planning in theory and practice

Who this course is for

Those working with individuals to find employment or training, such as supported employment teams, welfare-to-work/supported internship providers or employment support coaches.



I gained a broader understanding of what vocational profiling is and enjoyed learning about different questioning techniques. It was great to discuss real-life examples with peers and it was very interactive.



Rob, North Yorkshire County Council

Course summary

The course develops knowledge and confidence in vocational profiling, barrier handling and action planning.

It begins by looking at profiling and the style of communication and tools that can be used, before considering the barriers-to-work individuals might experience - and how to direct people to expert help.

Finally, it considers how to ensure action planning is effective for both the advisor and individual.

A range of tools, strategies and techniques are explored and practised, so delegates are fully equipped to use these in their work and personal lives.

This course is delivered as the first part of a three-part training delivery suite around the Supported Employment model.

The other two parts relate to job finding and employer engagement and on-off work support. It is also available as a standalone product for those who focus mainly on profiling and action planning.

Each delegate will get the opportunity to build a resource kit of other sources of support and advice, a comprehensive in-course workbook and a certificate of attendance. Your organisation will get a summary of feedback in order to show the course's impact and to identify any further learning needs.

The course has been developed in line with the Training Accreditation Programme methodology, an industry-recognised standard which structures training and embeds learning effectively.

About us

We specialise in helping both employers and employees to develop the knowledge, confidence and capacity to effectively support colleagues and individuals with a disability or health condition.

Get in touch

To book, for more information or for a tailored quotation, contact us:



0300 456 8113



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